

# Volunteer Application

*Confidential*



## GENERAL INFORMATION

TODAY'S DATE: \_\_\_\_\_

Name: _____	Birthdate: _____
Address: _____	Phone #1: _____
City: _____ State: _____ Zip: _____	Phone #2: _____
E-Mail Address: _____	
Church Affiliation: _____	
Emergency Contact: _____	Phone #: _____

## OCCUPATION

Employer: _____	Phone#: _____
Job Title: _____	
Responsibilities: _____	
Work Restrictions/Special Needs: _____	

## ADDITIONAL INFORMATION

Are you associated with a service group: **YES NO**  
*If yes, please complete the service group section on back of sheet.*

Have you ever been a guest in our Shelter Program: **YES NO**

Have you ever been a participant in our New Life Program: **YES NO**

Have you ever been convicted (plead guilty or been found guilty) of a misdemeanor or felony? **YES NO**

If YES, list any and all convictions and provide dates of each.

\_\_\_\_\_

\_\_\_\_\_

*(Your response to these questions will not automatically disqualify you from volunteering. However, falsifying or omitting information will be grounds of disqualification.)*

## DAYS AND HOURS AVAILABLE

Sun:	_____
Mon:	_____
Tues:	_____
Wed:	_____
Thurs:	_____
Fri:	_____
Sat:	_____

## SITE PREFERENCE

*Using a 1-10 scale please indicate your preference in location, 10 being the highest.*

Development/Administration	Men's Ministry
Donation Center	Reception/Front Desk
Emergency Warming Center	Street Outreach
Housekeeping/Maintenance	Women's Ministry
Kitchen	Youth Ministry

**REFERENCES** *Please provide two, if possible.*

1) Name: _____	Phone #: _____
Email: _____	
2) Name: _____	Phone #: _____
Email: _____	

**SERVICE GROUP INFORMATION** *If you are involved with a service group please complete this part of the application.*

Group Name: _____	
Address: _____	Phone #: _____
City: _____ State: _____ Zip: _____	
Volunteer Coordinator: _____	Phone #: _____
E-Mail Address: _____	

**COMMUNITY SERVICE/PROBATION/PAROLE VOLUNTEERS** *Fill out only if applicable.*

Reason for required service hours: _____	
<i>IF APPLICABLE:</i>	
Probation or Parole Officer : _____	Number of hours Needed: _____
E-Mail Address: _____	Phone #: _____

**CONFIDENTIALITY AGREEMENT, PHOTO RELEASE, AND APPLICATION COMPLETION**

I, hereby acknowledge and agree that by signing this waiver, I am also agreeing to adhere to the policies and regulations outlined in the Erie City Mission Volunteer Handbook, which can be found on the organization's website: [eriecitymission.org](http://eriecitymission.org). I certify that all information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and active volunteer status may be terminated at any time.

I further understand and agree that all data, materials, knowledge, and information generated through, originating from, or having to do with the Erie City Mission or persons associated with our activities are considered privileged and confidential and are not to be disclosed to any third party.

I also acknowledge that any photo taken of me or my family may be used by the Erie City Mission for promotional or informational purposes.

In consideration of my volunteer application, I agree to adhere to the policies and regulations of ECM, and I understand that my volunteer status can be terminated at any time, with or without cause, by the Erie City Mission.

Volunteer Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Volunteer Signature \_\_\_\_\_

**GUARDIAN PERMISSION**

I, the parent or legal guardian of the above youth, verify the student information and give my permission for them to volunteer at the Erie City Mission.

Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Thank you for your application!**

If you have any questions, contact the Volunteer Coordinator, Katie Peppers  
814/452-4421 x262 or [katie.peppers@eriecitymission.org](mailto:katie.peppers@eriecitymission.org)