



## COVID19 RESPONSE PLAN

### ✓ Arrival/Dismissal

- It is critical that a staff or student does not report to UU if they are not feeling well or experiencing the following symptoms: fever, cough, sore throat, body aches, fatigue, loss of taste or smell, difficulty breathing. Any staff or student who exhibits any of these symptoms or with a temperature of 100.4 or greater will be sent home immediately.
- Parents will drop off students at 3:15PM at designated course location. Parents and students will remain in vehicle until UU staff approaches for verification that no one in the household has tested positive for COVID-19 or is awaiting test results. Student will exit car for staff to administer temperature screening.
- Screening and temperature results will be documented. A checklist will be used to document that the assessment was done at the beginning of each session.
- Face masks will be worn and social distancing will be practiced as able. (UU will provide students a cloth mask upon arrival of first day of programming if they do not have one.)
- Parents will text UU Director upon arrival to ECM main entrance at 1017 French Street and remain in vehicle for student pick up at 6:15PM. Student will be accompanied to car by UU staff.

### ✓ Safety Actions During Workshops

- Mentors and students will be required to wear masks when indoors but will not be required to wear masks when outdoors. Social distancing while outdoors will be practiced.
- Course groups will stay consistent throughout each week with the same 6 students and 6 mentors. This will limit the number of individuals that students interact with.
- Handwashing by students and mentors will be done upon entrance to the facility, before and after eating, during restroom breaks and frequently throughout the session. Hand sanitizer will also be available and students are welcome to carry their own personal hand sanitizer if desired.
- Whenever possible students will be supplied their own set of project items to use for the session. When not possible, specialized equipment or other high touch objects that will need to be shared will be sanitized after each use.
- Students will have a designated space for their personal belongings; backpack, lunchbox, jacket, etc.

- Classroom seating arrangements and spacing will permit 6 feet of distance between students and mentors whenever possible.
  - An isolation area will be established for any student who begins to exhibit symptoms during the session to ensure their separation from other students and mentors until the time they are picked up by designated parent or guardian.
- ✓ Transportation
- When students are being transported in vans they will sit in a staggered formation in a row by themselves.
- ✓ Meals
- The Erie City Mission kitchen staff will provide a “ToGo” dinner for students that would request one.
  - If there are any meal times during course sessions, students and mentors will sit in staggered formation with 6 feet distancing and clear their own place setting afterwards.
- ✓ Follow Up Cleaning
- Erie City Mission will follow CDC guidelines on cleaning and disinfecting the various types of surfaces that students and mentors may contact following each day’s session. We will also frequently clean high-touch areas throughout the day.
  - CDC protocols for cleaning and disinfecting after any suspected or confirmed case of COVID-19 will be observed.

**These are our current guidelines and may be adjusted as warranted.**

**Please contact the Erie City Mission’s Director of Youth Ministries if you have any questions in regard to this plan at 814.452.4421 Extension 226**